

Poster Presentation Kit

The Technical Program Committee of the GEO India 2011 appreciates your contribution to an excellent program. GEO India takes place at the India Expo Centre and Mart, a state-of-the-art; multi-functional venue designed for world class events. The centre offers fully air-conditioned halls and conference rooms and ample parking for over 8,000 vehicles. Each morning will begin with a Plenary Session followed by three concurrent oral sessions in the morning and three concurrent oral sessions in the afternoon.

The PDF of the Final Announcement and other details can be accessed at the GEO India website <http://www.geo-india.com>.

Hotels

The hotels, which have blocks of rooms for the conference attendees, are the following: *Hotel Park Plaza, Moisaç, Raddison, Country Inn, Fortune Inn* and *Savoy Suites*. There are no provisions for transportation to and from the venue from the respective hotels mentioned above. However, traveling by taxi in New Delhi is reliable and affordable.

Remember that hotels in New Delhi fill up quickly for large events such as GEO India, so book well in advance.

Official Agents for Accommodation

For complete details on hotel reservations please visit www.geo-india.com

For further information contact:

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Registration

There are three ways to register:

1. Online through the APG India website www.apgindia.org. This is the most convenient way to register and is highly recommended.
2. Phone or fax to (Phone) +91 135 2758778 or (Fax) +91 135 2753639
3. Mail or fax a downloaded registration form
Registration Form to:

Coordinator, GEO India-2011

3rd Floor, S & T Building
KDMIPE, ONGC
Kaulagarh Road
Dehradun-248195
Uttarakhand
India

All registrations must be accompanied by full payment of the delegates' fees. Attendees may also register onsite at the India Expo Centre and Mart, but are reminded that this is a very busy time and they may be subject to delays.

Registration Desk

Tuesday, 11 January 2011	14:00 – 18:00 hrs
Wednesday, 12 January 2011	08:00 – 18:00 hrs
Thursday, 13 January 2011	07:00 – 17:30 hrs
Friday, 14 January 2011	07:00 – 17:30 hrs

All Speakers are required to register and pay the registration fee.

Conference Delegates Rates

Member Early (by 14 November 2010)	\$630
Group (IOC/NOC) (by 14 November 2010)	\$630
Non-Member Advance (by 14 November 2010)	\$700
Member (after 14 November 2010)	\$725
Group (IOC/NOC) (after 14 November 2010)	\$750
Non-Member (after 14 November 2010)	\$800
One-Day Member	\$395
One-Day Non-Member	\$475
Exhibition Only Pass	Free
Student Members	\$45
Student Non-Members	\$50
Guests	\$150

Visa Requirements

Visitors wishing to visit India must possess a valid passport from their country and a valid Indian visa.

There is no provision for 'Visa on Arrival' in India and no fee is charged for immigration facilities at the airports. Foreign passengers should ensure that they are in possession of a valid Indian visa before they start their journey to India, except

nationals of Nepal and Bhutan who do not require a visa to enter India, and nationals of Maldives who do not require a visa to enter India for a period up to 90 days. (A separate visa regime exists for diplomatic/official passport holders).

The Consular Passport and Visa (CPV) Division of the Ministry of External Affairs is responsible for issuance of Indian visas to the foreign nationals for their visit for various purposes. This facility is granted through various Indian missions abroad.

We can provide a letter that indicates that you are attending GEO India 2011, which may assist with the issuance of your visa to India. This letter is for visa purposes only and does not imply any financial commitment from any of the organising associations involved with GEO India 2011. All expenses involved with attending the event, including airfare, transportation, lodging, meals, insurance and show entry fees will be the responsibility of the attendee.

Location & Access

The Poster Sessions will be in the Exhibition Hall of the India Expo Centre and Mart. You may use the main entrance of the Centre to carry your material into the designated area. You are solely responsible for transporting your material to and from the poster area. You should have received your poster booth assignment. Please check in at the Poster Assistance Desk located at the poster area to verify your poster booth. Posters should be assembled on Wednesday, 12 January 2011 between 09:00 – 10:30. The Inauguration of Exhibition and Poster Sessions will commence at 12:00 on Wednesday. The posters will need to be removed on Friday, 14 January 2011, at 17:30 – 18:00 hrs. We suggest that you have available an abstract or other handout material, including the author's name, address, and phone/e-mail addresses. A good way is to have a packet that can be affixed to one of your display boards.

Session Schedule

Poster sessions are for all three day; days and times are as follows:

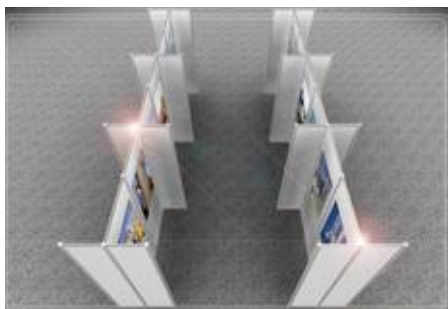
Wednesday, 12 January 2011	12:00 to 18:00 hrs
Thursday, 13 January 2011	10:00 to 18:00 hrs
Friday, January 2011	10:00 to 18:00 hrs

Each presenter is required to be present at their display booth during the following times:

Sessions (Wednesday - Friday AM)	11:30 – 12:30 hrs
Sessions (Wednesday - Friday PM)	14:30 – 15:30 hrs

Booth Design

Each presenter will have **two 1 meter panels that are 2.5 metres tall**. The booths will also have end cap panel that are 1 metre.



Presentations

Audiences are sensitive to commercial overtones and overuse of corporate logos in scientific presentations. You are advised to employ the proper professionalism and discretion in these areas. Logos on poster displays are appropriate on title and summation graphics and should not detract from the scientific message. Advertising and sales promotions in any form are strictly prohibited

Please sign and return this form to: geoindia@apgindia.org

I, as speaker or poster presenter, hereby grant APG, or its duly appointed agent, permission to post my presentation, as described above.

I represent that I have permission to use any material contained within the presentation which has been previously published or is property of another individual or company. APG, including its subsidiary represents distribution of the presentation will be for the purpose of disseminating technical information, and at your request you will be given the option to review the presentation before distribution.

Responsibilities

1. Register for the Meeting.
2. Transport your material to and from your display at the India Expo Centre and Mart.
3. Assemble your display for the three day display.
4. Provide Velcro (both hook and loop) to attach your display to panels. A limited amount of Velcro will be available at the Poster Assistance Desk.
5. Provide your paper's title (lettering should be at least 2 inches high).
6. Poster Sessions are for technical presentations. Advertising and Sales Promotions in any form (e.g. price lists, etc.) are strictly prohibited.
7. Safety of all poster materials is the responsibility of the presenters before, during and after the poster sessions.

Speaker and Poster Presenter Breakfast

You are invited to attend the speaker and poster presenter breakfast which will be held at 8:30 the morning of your presentation. Plan to attend the breakfast, meet your session chair and receive any last minute information.

Publishing Permissions

Abstracts and Extended Abstracts

1. Permission to publish your abstract is implied when you submit it.
2. If you submitted an Extended Abstract, permission for APG to publish it is also implied, along with your acknowledgement that (a) you have permission to use any previously published material contained within it or is property of another individual or company and (b) you are transferring limited copyright* to APG in the same manner as required for any other APG publication.
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3. Permission to allow the text and images of your presentation (oral or poster) to be posted on APG's net is voluntary, and with permission to publish, the implications are the same as those for Extended Abstracts.
4. Some sessions are audio-visually recorded, and permission for that medium is also herein implied.
5. It is requested that the authors provide their references along with appropriate acknowledgements for posting.
6. Final posting is subject to editorial approval.

Signature of Author

Date (DD/MM/YYYY)